

Jennie Emery Elementary  
*Virtual* - School Council Meeting  
Tuesday, October 20, 2021

1. **CALL MEETING TO ORDER** – 7:13 pm
2. **WELCOME AND INTRODUCTIONS:** Toni Klassen (Secretary / Treasurer), Tanya Conrad (Co-Treasurer), Nora Chomistek (Chairperson), Nadine Indenbosch (Vice-Chairperson), Megan Thompson (Parent Rep), Debbie Laturnus (Trustee), Sharon Rutledge (Trustee), Curtis Uyesugi (Principal), Nicole Kaminski (Gr 3 Teacher), Amy Kerr (Vice-Principal), Megan Leusink (Vice-Principal), Glenda Martens, Nikki Kwiatkowski, Becky Gudmundson, Holly McNair
3. **REVIEW OF AGENDA**
  - a. APPROVAL OF AGENDA: 1<sup>st</sup> Nicole, 2<sup>nd</sup> Tanya, none opposed. Carried
4. **REVIEW OF MINUTES**
  - a. CLARIFICATION OF PRESIDENT VS. CHAIRPERSON
    - i. Chairperson of the School council and President of the Jennie Emery Elementary Society.
  - b. APPROVAL OF SEPT 21, 2021 MEETING MINUTES: 1<sup>st</sup> Curtis, 2<sup>nd</sup> Megan T, none opposed. Carried
5. **REPORTS**
  - a. TRUSTEE: See below
  - b. PRINCIPAL: Presented the results of the Assurance Framework Survey (see chart below). This survey is sent to all the grade 4 parents each year across Alberta. According to our results in comparison to last year our parents felt like the parental involvement has dropped. Keeping in mind that this was a full COVID year we would like to find some ways to improve this number. The society mentioned that Curtis should compare with numbers from other schools like Coalhurst to see if our results are on the same level. Curtis also noted that JEES has been a little hesitant to allow visitors into the school and addressed that this is something they should look more into. At the moment due to restrictions there just are not many if any opportunities for parents to be involved with the school.
  - c. CHAIRPERSON: It has been a month since the new board members have begun their journeys. We have been busy familiarizing ourselves with our roles and responsibilities and trying to get organized for the busy season ahead. We have taken over access to our Gmail accounts, the treasurer created her own Gmail account and we sent out field trip letters to the teachers. We have spent significant time tracking down previous versions of forms so we see a need to digitize records and store them on the Google drive for easier access in the future.
6. **ELP REP** – Nikki Kwiatkowski nominated. 1<sup>st</sup> Toni, 2<sup>nd</sup> Glenda, none opposed. Carried
7. **NEW BUSINESS** – None
8. **NEXT MEETING:** Tuesday, November 16<sup>th</sup> @ 7:00 pm
9. **ADJOURNMENT** – 7:43 pm

## JEES Parent Council Meeting

### **Truth and Reconciliation Day**

Palliser School Division schools engaged in awareness activities related to nature, empathy, relationships, and Blackfoot language with Orange Shirt Day, landing on different days throughout the week. During the week of September 27, students in Huntsville School for example, will engage in a variety of school-wide activities, including a Medicine Wheel Feather Art Project where students will collect twigs and sticks to make a multi-media medicine wheel. As well, students will participate in a nature walk, where they will record observations from an Indigenous perspective. Divisional school, RI Baker, in consultation with Elder Bruisedhead, will be honoring National Day for Truth and Reconciliation on October 1, by giving the school a secondary Blackfoot name. Following the ceremony, students will be given the opportunity to take the information and what the name stands for, and create a Blackfoot school logo. This secondary Blackfoot name and logo will be displayed throughout the school for students to reflect on throughout the year. In addition to observing the National Day for Truth and Reconciliation, schools across the Division will continue to participate in Orange Shirt Day, as a way to honor residential school survivors who did not survive and their descendants. This day will be used as an opportunity to engage in meaningful conversation as a way to come together and recognize past transgressions towards Indigenous people.

### **COVID-19 Update**

The Palliser School Division continues to monitor the COVID-19 situation across our schools. As AHS is no longer identifying nor following up with individual close contacts of confirmed COVID-19 cases, and quarantine for close contacts is no longer mandatory, the Division has started notifying families and school communities of reported cases of COVID-19 in our schools. We are monitoring school attendance and reporting instances to AHS where absenteeism due to illness on any given school day exceeds 10% or greater. Where absenteeism of 10% or greater has been identified by AHS due to illness, AHS is investigating and may declare an outbreak and recommend additional voluntary measures. The Palliser Guidance document was updated on September 22nd outlining specific requirements for cohorts, physical distancing, drop-off and pick-up procedures, masking, field trips, and performance activities.

### **Farewell to Two Trustees**

At the end of Tuesday's meeting - the last one of the term before the October 18 election, the school division paid tribute to Robert Strauss and Kristine Cassie, both of whom did not seek re-election. The Board and administration thanked both trustees for their guidance, hard work and insight that they have provided to our division over the years. The next meeting of the Palliser Board of Trustees is October 26, 2021, where the new board will meet for the first time.

**School: 6404 Jennie Emery Elementary School**

Assurance Domain	Measure	Jennie Emery Elementary School			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Student Growth and Achievement	<a href="#">Student Learning Engagement</a>	89.4	n/a	n/a	85.6	n/a	n/a	n/a	n/a	n/a
	<a href="#">Citizenship</a>	86.2	84.4	83.2	83.2	83.3	83.0	n/a	n/a	n/a
	<a href="#">3-year High School Completion</a>	n/a	n/a	n/a	83.4	80.3	79.6	n/a	n/a	n/a
	<a href="#">5-year High School Completion</a>	n/a	n/a	n/a	86.2	85.3	84.8	n/a	n/a	n/a
	<a href="#">PAT: Acceptable</a>	n/a	n/a	n/a	n/a	n/a	73.7	n/a	n/a	n/a
	<a href="#">PAT: Excellence</a>	n/a	n/a	n/a	n/a	n/a	20.3	n/a	n/a	n/a
Teaching & Leading	<a href="#">Diploma: Acceptable</a>	n/a	n/a	n/a	n/a	n/a	83.6	n/a	n/a	n/a
	<a href="#">Diploma: Excellence</a>	n/a	n/a	n/a	n/a	n/a	24.1	n/a	n/a	n/a
	<a href="#">Education Quality</a>	92.2	91.4	91.8	89.6	90.3	90.2	n/a	n/a	n/a
Learning Supports	<a href="#">Welcoming, Caring, Respectful and Safe Learning Environments (WCRSLE)</a>	88.6	n/a	n/a	87.8	n/a	n/a	n/a	n/a	n/a
	<a href="#">Access to Supports and Services</a>	84.4	n/a	n/a	82.6	n/a	n/a	n/a	n/a	n/a
Governance	<a href="#">Parental Involvement</a>	67.9	75.2	73.6	79.5	81.8	81.4	n/a	n/a	n/a

Jennie Emery Elementary  
*Virtual* - Friends of Jennie Emery Elementary Society Meeting  
Tuesday, October 20, 2021

1. **CALL MEETING TO ORDER** – 7:46 pm
2. **REVIEW OF AGENDA**
  - a. ADDITIONS: None
  - b. APPROVAL OF AGENDA: 1<sup>st</sup> Toni, 2<sup>nd</sup> Glenda, none opposed. Carried
3. **REVIEW OF MINUTES**
  - a. APPROVAL OF SEPT 21, 2021 MEETING MINUTES: 1<sup>st</sup> Tanya, 2<sup>nd</sup> Curtis, none opposed. Carried
4. **FRIENDS OF JENNIE EMERY ELEMENTARY BYLAWS (2014):** These bylaws were made in 2014 and last updated in 2015 and should be reviewed every five years. There are a few changes that should be made and two volunteers are needed to go through the bylaws and see if anything else should be changed. According to the bylaws the Society should have two directors however, it does not outline what a director's purpose is nor do the bylaws say anything about the reps. Nora is looking to remove directors and add the three parent rep positions. Nora, Megan T and Curtis have volunteered to go through the bylaws.
5. **INTERNAL AUDIT COMMITTEE** - Each year our finances need to be audited by either two members of the society or a certified accountant. To save money we will do it internally Nora and Holly volunteered. 1<sup>st</sup> Glenda, 2<sup>nd</sup> Tanya, none opposed. Carried
6. **TREASURER'S REPORT:** There is not much to report as I just received access to the account today and we are still working with the bank to get signing authority. The current balance is \$53,634.31. I have created a new email for the treasurer position in hopes that it will make things easier for the next person that takes over this position the email is [foje.treasurer@gmail.com](mailto:foje.treasurer@gmail.com) The field trip form was sent to the school to be dispersed to the teachers however, I will be sending a revised version of the letter to include the new email.
7. **EVENTS FOR THE YEAR**
  - a. DFS FUNDRAISER (Glenda): The fundraiser ended today, I have yet to hear about how many paper forms were collected so I do not have a final number yet. The online sales total at this time totals \$13,640.00 and we get about 40-50% of that returned to the FOJE depending on what the people ordered and how they are getting it shipped.
  - b. HOT LUNCH (Suzi): I am still waiting to hear back from Subway and Boston Pizza. I am hoping to have Boston Pizza set up for the first week of November and Subway for the first week of December. Forms for November should be going out Monday. Holly has also offered to help Suzi with the hot lunches this year.
  - c. JEES CLOTHING (Nora): We have talked about using the same company as last year so Nora has contacted them already and they are working on getting the website up and running. They have been informed that we would like to have it set up so the orders can be delivered before Christmas. Once the website is up it will be open for two weeks for orders to be placed. Once more information is available we will be updated.

- d. **OTHER FUNDRAISING IDEAS:** We are looking for ideas of different fundraisers for the spring. The following were presented to me;
- i. Greeting cards (Nadine) - \$11.00 for every box sold goes back to the FOJE
  - ii. Sweet sheets (Nadine) - 20% of the sales will go back to the FOJE
  - iii. FundScrip (Debbie) - These are gift cards that can be purchased, the amount that goes back to FOJE depends on what cards are bought. A suggestion was made about doing something like this with the Coaldale Food Market
  - iv. Happy hippo (Debbie) - Bath products. 25% of sales go back to FOJE
  - v. The Bomb Bar (Nora) - Bath products, but local. 20-30% of sales go back to FOJE depending on total sales.
  - vi. Sweetness (Nora) - Boxes of cookies that can be colored with edible markers. 35% of sales go back to the FOJE

It was also asked as to what the goal is for this year's fundraiser, if two fundraisers are really needed? As there is a large amount in the account already and we are not sure if this money was being saved for a particular reason. The FOJE are to come back to the next meeting with some ideas of what/where to spend the money. It was mentioned that maybe an accessible playground would be an asset to the school. The society has agreed that this is something we should possibly look into.

10. **NEW BUSINESS** - It was brought forward that the FOJE used to put a blurb in the monthly newsletter and we think this should be started again. Nora has already thought of some items that can be added and will send these ideas out for the group to see and add some input.

We had a parent reach out asking if we were able to receive e-transfers as they would like to donate to the Society. As Toni does not have access to the account yet she is not able to look into this. This is something that we are going to be looking into.

11. **NEXT MEETING:** Tuesday, November 16<sup>th</sup> @ 7:00 pm

12. **ADJOURNMENT** – 8:31pm