

Jennie Emery Elementary
Virtual - School Council Meeting
Tuesday, January 18, 2022

1. CALL MEETING TO ORDER – 7:10 PM
2. WELCOME AND INTRODUCTIONS: Toni Klassen (Secretary / Treasurer), Nora Chomistek (Chairperson), Nadine Indenbosch (Vice-Chairperson), Katie Siemens (Kindergarten Rep), Debbie Laturus (Trustee), Sharon Rutledge (Trustee), Curtis Uyesugi (Principal), Amy Kerr (Vice-Principal), Megan Leusink (Vice-Principal), Jadene Robinson (Kindergarten Teacher), Glenda Martens, Suzanna Neufeld, Patty Uytewilligen, Matthew Fredin, John Koot, Louis Brink
3. REVIEW OF AGENDA
 - a. ADDITIONS - None
 - b. APPROVAL OF AGENDA – 1st Toni 2nd Glenda, none opposed. Carried
4. REVIEW OF MINUTES
 - a. APPROVAL OF NOV 16, 2021 MEETING MINUTES – 1st Glenda 2nd Megan, none opposed. Carried
5. REPORTS
 - a. TRUSTEE – See below
 - b. PRINCIPAL
 - i. On January 3rd was scheduled to be a PD day and JEES was planning on having Shelly Moore in. Because of the delay in returning to school what was originally going to be for the 50 staff of JEES ended up being for over 500 people from Palliser School Division. This was a great opportunity for all the other school to join and take in her message about inclusion and education.
 - ii. It is One Book, One School time again. We have picked the book already and really excited to take this on again.
 - iii. JEES has a climbing wall that was installed in the up room just before the Christmas break. This room was designed for help improve student's literacy skills and to help with regulation. Megan attended the climbing wall in Lethbridge to learn some activities that could be done with the students. She has put together a number of videos to show the teachers the types of games that can be played on the climbing wall. This room is accessible to a lot of students, it can also be used when there is an indoor recess day.

- iv. The draft calendar for the next school year is in the works. Some of the highlights is that we are starting earlier than usual. For teachers they would start of August 23rd and the first day for students would be August 30th. In December the last day of classes would be the 23rd and students will return on January 9th plus a number of PD days.
 - c. CHAIRPERSON – Nothing to report.
 6. CHANGES TO SCHOOL COUNCIL OPERATING PROCEDURES – Reviewed changes to the operating procedures. 1st Nora 2nd Toni, none opposed. Carried. New procedures will be posted on the JEES website shortly.
 7. NEW BUSINESS - None
 8. NEXT MEETING: February 15th @ 7:00 PM
 9. ADJOURNMENT – 7:32 PM
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JEES P/C Meeting
January 18, 2022
Rutledge Trustee Report

On behalf of the Palliser Board and Central Administration, we wish all of you our best wishes for a positive outlook in 2022. We truly appreciate your resilience and willingness to walk alongside us as we work towards solutions.

On Jan. 02, 2022 the province extended the winter break for all students by a week.
On Jan. 05, an announcement was made by Minister of Education LaGrange, K-12 students will return to in-person learning on Monday January 10, with measures in place to continue learning safely with access to rapid tests and medical grade masks.

1. **Michael Willems, a teacher at RIBMS,** has received the **Prime Minister's Award for Teaching Excellence.** A letter of congratulations, on behalf of the Palliser Board and Administration, along with a certificate to the Keg, was sent to Mr. Willems.
2. **Palliser's Transportation Services** is provided by a board owned fleet of 79 buses. Palliser operates 58 daily routes, transports 1,850 students per day, and travels over 1.9 million kilometers per year. All regular route drivers have completed "S" endorsement training and must keep their first aid training up to date. The buses are equipped with up to date GPS with software able to monitor engine problems, fuel consumption, driving habits and locate a bus anywhere in the division. We now have 69 camera systems installed on the buses, as well as 3 PSA systems on the highest flyby routes. There has been a 60% decrease in flybys so far.
*The Transportation Office handles issues reported to them in respect to ride times, or behavior issues. We encourage anyone with a concern to contact the Transportation Office.
3. The **OH&S report** indicates that slips and falls are no. 1 reported accidents. Care has been taken at each school to map out areas where contractors could and could not pile snow to eliminate ice patches. Signs have been installed in parking lots indicating slippery conditions.

Coaldale and Vulcan Fire Dept. did annual fire inspections of our Coaldale Schools, Champion, Milo, Arrowwood and Vulcan Schools. The reports were good with the exception of fire load in some classrooms. This is also part of our requirements for insurance purposes.

4. Twice a year the Board and the executive of the ATA Local 19 meet to discuss matters of mutual interest. The committee met and discussed the terms of reference for the committee, PD Days, positions on the new K-6 curriculum and funding programs for our youngest learners.
5. Policies govern the way the Division operates. The Board will review all policies annually.
6. The **Deputy Superintendent** is appointed annually. **Tom Hamer** has been appointed for the remainder of the 2021-2022 school year.

Next scheduled Board Meeting is February 08, 2022

Jennie Emery Elementary
Virtual - Friends of Jennie Emery Elementary Society Meeting
Tuesday, January 18, 2022

1. CALL MEETING TO ORDER – 7:32 PM
2. REVIEW OF AGENDA
 - a. ADDITIONS – Curtis would like to add One Book, One School.
 - b. APPROVAL OF AGENDA – 1st Nadine 2nd Suzzi, none opposed. Carried.
3. REVIEW OF MINUTES
 - a. APPROVAL OF NOV 16, 2021 MEETING MINUTES – 1st Glenda 2nd Suzzi, none opposed. Carried.
4. TREASURER’S REPORT – The bank balance as of the end of December was \$57,454.82. A cheque was issued for merchandise purchased by the school to give to staff in the amount of \$3,090.85 the budget for this was \$3,000.00. Council had also budgeted \$1,500.00 for the coffee and muffins for the first day of school this year. A cheque was written for this in the amount of \$552.50. I am seeing some field trip request come in and expect to have more coming soon.
5. GYM PADDING – The numbers keep changing for this as Palliser has been trying to negotiate with the supplier for a better price. Council has agreed to table this until we hear more from Palliser.
6. CHANGES TO FRIENDS OF JENNIE EMERY ELEMENTARY BYLAWS - Reviewed changes to the operating procedures. 1st Nora 2nd Glenda, none opposed. Carried. New procedures will be posted on the JEES website shortly.

7. EVENTS FOR THE YEAR

- a. DFS FUNDRAISER (Glenda) – This was reported at the last meeting.
- b. HOT LUNCH (Suzi) – Planning on having one on February 2nd and one March 1st. Pita Pit and Subway are the two places we are looking at ordering from.
- c. JEES CLOTHING (Nora)
 - i. Public Image Co. – We did not hear much about this other than the clothing arrived and was handed out.
- d. HOT DOG LUNCH – Council is planning on hosting the hog dog lunch sometime in June the date is TBD.
- e. PANCAKE BREAKFAST – Council as agreed to skip this again this year due to COVID.
- f. FUN DAY/LEADERSHIP DAY – This has been tabled for a later date. We all hope this event will be able to happen again this year but will not know until closer to June pending on restrictions.
- g. TEACHER APPRECIATION – A few ideas that were mentioned was the usual lunch for the teachers or some form of gift like gift cards. It was also mentioned that it would be nice to hold this on a different day instead of Fridays so all staff would have the opportunity to join. This year JEES has roughly around 60 people on staff. Tabled until next meeting.
- h. ONE BOOK, ONE SCHOOL – The cost of these books has gone up from previous years plus the cost of a science activity for the students which is taking place of the prizes that was given to the students previously. These activities are \$100 each which would cost a total of about \$2,100.00 plus the books which are going to cost about \$4,000.00. Last year Curtis also put together a cupcake display for the students he estimated that this will cost roughly \$500.00. As the funds from last year were potentially not all used Curtis is wanting to combine that with this year's donations for a total of \$6,000.00. Council needs to look into the spending of last year's donation. Council has agreed the left-over funds can be used for this year. Curtis put forward a motion for an additional \$2,100.00 to start so they can purchase the science activities. 1st Glenda 2nd Toni, none opposed. Carried.

8. SCHOOL REQUESTS

- a. BOOT CLEANER-MaxxDry Mud stopper, \$63+tax at Canadian Tire
 - i. 1st Nora 2nd John, none opposed. Carried.
- b. SOUND EQUIPMENT-\$336, Long & McQuade Musical Instruments
 - i. Amy requested a budget of \$400.00 as the price may have changed from the original quote done in December. 1st Amy 2nd Glenda, none opposed. Carried.

9. ASCE GOVERNMENT GRANT - \$500.00

- a. This is a grant recently given to school councils to help support parental involvement in the school community and enhance student learning. There is a list of ways you can and cannot use the money that can be found at the following link; <https://www.alberta.ca/school-councils.aspx> . Council has agreed to table this for now.

10. INCLUSIVE PLAYGROUND EQUIPMENT PROPOSAL

- a. We have contacted a few companies for prices on inclusive equipment. One company that was contacted was PayQuest their equipment cost total would be about \$36,000. The second one is Habitat and their cost came in at about \$100,000. The third company we have yet to get prices from them.
- b. We have yet to look into the additional costs of getting this equipment like groundwork, rubber tiles, ext. The location of this equipment is still to be determined.
- c. At this time the group is looking to see if this project is looking like something we would like to continue to look into or not. Curtis likes this idea and thinks the next thing we need to do is get input from Rod so we can see where the equipment can we placed. Curtis is going to setup a meeting time with Rod to discuss this potential project.
- d. The Playground Committee is now going to look into what grants would be available for this project.

11. NEW BUSINESS – None

12. NEXT MEETING: February 15th @ 7:00 PM

13. ADJOURNMENT – 8:35 PM