

Jennie Emery Elementary
Virtual - School Council Meeting
Wednesday May 11th, 2022

1. CALL MEETING TO ORDER – 7:03 PM
2. WELCOME AND INTRODUCTIONS - Toni Klassen (Secretary / Treasurer), Nora Chomistek (Chairperson), Sharon Rutledge (Trustee), Amy Kerr (Vice Principal), Nicole Kaminski (Teacher) Glenda Martens, Holly McNair
3. REVIEW OF AGENDA
 - a. ADDITIONS - None
 - b. APPROVAL OF AGENDA – 1st Glenda, 2nd Toni none opposed. Approved
4. REVIEW OF MINUTES
 - a. APPROVAL OF APR 13, 2022 MEETING MINUTES – 1st Nora, 2nd Holy, none opposed. Approved.
5. REPORTS
 - a. TRUSTEE – See attached.
 - b. PRINCIPAL – Students just finished their CAT4 which are a standardized test that JEES has started doing annually to see how the staff and teachers are doing to make sure the kids are on the right track. The tests and the results should be in before the end of the year. This gives us the information we need to see where we can fill in some gaps. We have received more learning loss money for grade 1 so we have hired a teacher for the next three weeks to help with that. After those three weeks a teacher will be returning from maturity leave who will fill in until the end of the year. We have gone back to almost full recesses. Now the grades twos and fours can play together and the ones and threes can play together. So far that has been really great and the kids have really been enjoying it.
 - c. CHAIRPERSON – Over this last week I spent more time at the school then I have in a long time. It was great to be back and what I heard from other parent volunteers over the week was that it was nice to be able to help out again. If the school is needing more parent involvement / volunteers I am sure if asked they would have a number of parents willing to help out.
6. NEW BUSINESS – None
7. NEXT MEETING – June 7th, 2022 @ 7 PM – Virtually and In Person
8. ADJOURNMENT – 7:17 PM

JEES P/C Meeting
May 11, 2022
Trustee Report

Elisabeth Pascal (ECS teacher at Sunnyside) has been named the 2022 Palliser School Division Board of Trustees' nominee for the prestigious Edwin Parr Teacher Award. A banquet will be held in Taber on May 18, 2022 to honour all nominees in Zone 6 and a winner will be announced. (Zone 6 is located in Southern Alberta made up of 9 school divisions) This award, named in honour of Edwin Parr, former president of the Alberta School Boards Association, was established almost 60 years ago to recognize outstanding first-year teachers.

May Board Meeting Highlights

- 1) Dr. Browning presented the English Language Learners report. We have 3,370 students identified this year, an increase of 70 students, with the largest number in Calgary, over 500 students in Lethbridge area schools, over 100 students in Vulcan area, and 331 students in colony schools. The focus of the program is on key areas of oral language, vocabulary and content area literacy. Palliser has coordinated professional learning opportunities with other school divisions specific to English language. The team has created a new early Literacy Assessments Framework, which is helping students receive credits while obtaining the level of English proficiency necessary for high school courses. Palliser is working with multiple agencies to support new families coming to Canada.
 - 2) The annual Education Plan was accepted by the Board and will be shared with stakeholders and Alberta Ed. This year's plan is aligned in response to the new Ab. Ed. Assurance Framework. Palliser's broad areas of focus this year include Wellness, Literacy and Numeracy.
 - 3) Things are looking up, literally, at the Coaldale High School and Recreation Centre with anticipated school opening in September 2024. Construction is on schedule and the steel is currently being erected. Ward Bros. provides regular updates that are shared on the Palliser School Website and social media platforms.
- Open Houses for the public are planned for May 24 at RIBMS and May 25 at KAHS from 6:00 to 7:30. Members of the public will learn about the design of the school from the architects.

Next Board Meeting is scheduled for June 14, 2022.

Jennie Emery Elementary
Virtual - Friends of Jennie Emery Elementary Society Meeting
Wednesday May 11th, 2022

1. CALL MEETING TO ORDER – 7:18 PM
2. REVIEW OF AGENDA
 - a. ADDITIONS - None
 - b. APPROVAL OF AGENDA – 1st Glenda, 2nd Nicole none opposed. Approved.
3. REVIEW OF MINUTES
 - a. APPROVAL OF APR 13, 2022 MEETING MINUTES – Look into the section approving the teacher appreciation budget. Approval, 1st Nora, 2nd Holly none opposed. Approved.
4. TREASURER’S REPORT – April’s ending balance was \$61,487.36 this includes \$131.13 going out for bank fees and field trips and \$5,339.98 coming in for hot lunches and donations. In April we received two donations via e-transfer. The amount that is yet to be used is \$6,430.73 along with \$9,509.48 yet to be cashed. I do have a concern about the hot lunches as there does not seem to be a great way of tracking the money that is coming in. This makes it hard to make sure we are not losing money on each hot lunch.
5. GYM PADDING – Curtis not in attendance to give update.
6. EVENTS FOR THE YEAR
 - a. HOT LUNCH – Suzie did express that it does not seem as popular so far this year with doing it through school cash. Nicole mentioned that it is harder as there does not seem to be a record for her to see who actually ordered and what they ordered. Toni mentioned that we should try to send a list to each teacher a few days before hot lunch day. With this list it could be sent to parents through ClassDojo so they are away if their child has an order or not. This list will also help the teachers the day of. Suzie has also mentioned another online ordering program that other school use. She is going to look into this more to see how this works.
 - b. TEACHER APPRECIATION REPORT – This went really well and the teachers loved it. Students were given pictures to color which were cut out and pinned up in the hall way. Day 1 was the fruit and yogurt bar. Day 2 coffee and pastries from the Coaldale Bakery, dairy free and gluten free options were prepared by council members. Day 3 was mystery gift card day and the reveal of the popcorn machine. Most of these were donated by businesses within Coaldale. The group originally budgeted \$500 for these and only needed to spend \$30. These businesses included Land-O-Lakes Golf and Country Club, The Clubhouse, Coaldale Bakery, Home Hardware, McDonalds, Tim Hortons, Subway, A1 Pizza, Criyialis Café, Fast Gas and Dairy Queen. The total approved budget was \$1,500 with the total of only \$1,041.75 was used.
 - c. POPCORN REPORT – A calendar was put in the lunch room for teachers to sign out the machine. Council underestimated the amount of popcorn that would be needed, after using it for teacher appreciation it was decided that three packages would be needed per classroom. Council will need to buy another box of popcorn which will come out of the teacher appreciation budget. It was asked if Amy could tell the teachers about the machines sign out calendar at the next staff meeting. As for cleaning the machine maybe a parent volunteer could come in at the end of the day whenever it used to clean it out. In

the future if cleaning the machine becomes an issue maybe a “popcorn machine parent” needs to be assigned.

- d. FUNDRAISING-GROWING SMILES – The number one comment made about the plants was how nice they were and people wished they had ordered more. This year we made \$1,153.38 however, it sounds like this would be more popular going forward. A few plants were missing which the society will need to reimburse a couple parents for.
 - e. FUN DAY – Megan and Cory are working on a Track and Field day on June 15th which is going to pair up with Fun Day. The plan so far is to have not only track and field but also some water events along with Hawaiian Shaved Ice. Toni volunteered to look into what else might be needed this day that the society can help out with. At the next meeting Toni will present the council with some ideas and numbers to see what they would like to do. In the past some air-filled play structures were supplied and this year council has discussed getting the swirls truck also.
 - f. NEW ITEMS - None
7. ASCE SCHOOL COUNCIL GRANT, \$500 – Nora has yet to book this which we are hoping to do towards the end of the year. The hope is that this is attract new parents to join for next year.
 8. INCLUSIVE PLAYGROUND UPDATE – The grant application was submitted to the Town of Coaldale. At the last meeting it was discussed that we should look into putting the activities on the ramp. We were told that this was not possible with the type of ramp we will be getting. The warranty on the old playground was also a concern to see if it would be ok to add this new equipment to it. We were told that it would still be valid if we were to get an engineer to sign off on the modifications. Nora is to forward that information to the people we are working with to see if that is something that they can do.
 9. MILEAGE CLAIM-NICOLE KAMINSKI – Council agreed that the money they have left over from the amount allocated to Scientists in School can go towards Nicole’s gas.
 10. PRE-SCHOOL FIELD TRIP ALLOWANCE – Pre School is looking for \$200 to put towards their year-end each year. Nora put forward a motion for preschool to get \$500 for year end, 2nd Toni, none opposed. Approved. Next year we will re-asses this amount to see if it is adequate.
 11. CURTIS-LUNCH PROGRAM – Curtis is asking the group for \$7,000 to fund startup costs on a Lunch Program. These costs would include items like supplies, groceries, serving containers ext. Curtis started a lunch program previously which is still going and is minorly profitable. The program will run Monday to Friday and is about \$4/day. A calendar would be sent home at the beginning of every month and parents would choose which days they would like to sign up for. This would create a hired position for someone who would be interested in a part-time job. JEES already has a commercial approved kitchen that would be used for this lunch program. This program would also help out those families less fortunate. Toni put forward a motion to approve the \$7,000, 2nd Glenda, none opposed. Approved.
 12. NEW BUSINESS - None
 13. NEXT MEETING - June 7th, 2022 @ 7 PM – Virtually and In Person
 14. ADJOURNMENT – 8:28 PM