

**Jennie Emery Elementary
School Council Meeting
Wednesday, November 16, 2022**

1. **CALL MEETING TO ORDER** – 7:09 PM
2. **WELCOME AND INTRODUCTIONS** – Nora Chomistek (Chairperson), Joisa Tillack (Secretary), Sharon Rutledge (Trustee), Debbie Laturnus (Trustee), Curtis Uyesugi (Principal), Amy Kerr (Vice Principal), Megan Leusink (Vice Principal), Nicole Kaminski (Teacher), Danie Lawrence, Holly McNair, Melissa Harker, Emily Dubnyk, Julie Overweg
3. **REVIEW OF AGENDA**
 - a. ADDITIONS – None
 - b. APPROVAL OF AGENDA – 1st Joisa, 2nd Nicole, none opposed. Approved.
4. **REVIEW OF MINUTES**
 - a. APPROVAL OF OCTOBER 12, 2022 MEETING MINUTES – 1st Emily, 2nd Nora, none opposed. Approved.
5. **REPORTS**
 - a. TRUSTEE – See attached.
 - b. PRINCIPAL – Update on report cards and changes made to upcoming report cards (removal of “General Comments” section) as well as changes for next year such as using the Edsby app to distribute report cards to families. Discussion on JEES’s goals, Wellness Committee’s goals, and Christmas Concert.
 - c. CHAIRPERSON – Council of Council Meeting summary provided and highlights are: fundraisers, Picture Butte Gala, inclusive learning, and budgeting. *Did you know that there are 51 schools in the Palliser School District?* Discussion on Kindergarten report cards and how this may differ from percentage base reporting. Discussion on “Gym and Wellness”, how this will look going forward, and how components of each topic may overlap.
6. **SCHOOL COUNCIL WORKSHOP RE-CAP**
 - a. RESPONSIBILITY OF SCHOOL COUNCILS – Foster, develop, maintain and reflect the culture of the school. Provide the opportunity to participate in the advisory role. Create the forum for discussion. Seek and represent school community views.
 - b. A SCHOOL COUNCIL MAY (AT ITS DISCRETION) – Advise the Principal and the Board respecting any matter relating to the school. Perform any duty, delegated to it by the Board. Decide operating procedures for itself. Carry out activities related to its advisory role. Handle monies.
 - c. PARTICIPANT ROLES – See attached.
7. **HIGHWAY CROSSING TO NEW HIGH SCHOOL** – Current information provided is a plan for “an ‘at grade’ pedestrian crossing by Tim Horton’s, crossing the highway and CPR tracks. In 2021, the Town of Coaldale purchased a property on 18th Avenue that this new crossing will connect with and will have a paved pathway to the new High School and Multi-Use Recreation Centre. For the CPR pedestrian crossing, there will be controlled crossing arms like what you see at a vehicle crossing intersection, along with chain-link fencing.” The town council “looked into a pedestrian overpass and the cost came

back at over 20 million. An underpass of that length would be a maintenance nightmare with our winds and snow along with safety concerns.” Goal completion: September 2024. There will be an open house. Follow Mayor Jack for information.

8. **NEW BUSINESS** – None
9. **NEXT MEETING** – Wednesday – January 25th, 2023
10. **ADJOURNMENT** – 7:52 PM

TRUSTEE REPORT:

JEES Parent Council Meeting

November 16, 2022

Activities of the Board

1) First Council of School Councils held on November 15

Well attended, with participants learning about the operations of Palliser

- student counselling, curriculum & assessment, inclusion programs, financial operation of Palliser including the budget, insurance costs (field trips) and Edsby reporting system.
- Next meetings scheduled for Thursday, January 19, 2023 @ 6:30 and Wednesday, April 19, 2023 @ 6:30.

2) New School Site Tour held on October 25

Palliser and Town of Coaldale walked through the building site (hard hats required)

- **View pictures on the Palliser website**

Discussions of anticipated concerns:

- scheduling of usage of Recreation Center by students & community
- transportation of students (bus passes)
- proposed walkway over highway (cost of 10 million dollars, too expensive)
- future tournaments (basketball, volleyball, etc.)
- naming of new school
- new residential communities planned around the site

3) ASBA Fall General Meeting in Edmonton November 20-22 (attended by all AB School Boards)

Next Palliser Board Meeting scheduled for Tuesday - November 29, 2022.

Report submitted by Trustee S. Rutledge

Jennie Emery Elementary
Friends of Jennie Emery Elementary Society Meeting
Wednesday, November 16, 2022

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2. **WELCOME AND INTRODUCTIONS** – Nora Chomistek (Chairperson), Joisa Tillack (Secretary), Curtis Uyesugi (Principal), Amy Kerr (Vice Principal), Megan Leusink (Vice Principal), Nicole Kaminski (Teacher), Danie Lawrence, Holly McNair, Melissa Harker, Emily Dubnyk, Julie Overweg
3. **REVIEW OF AGENDA**
 - a. ADDITIONS – None
 - b. APPROVAL OF AGENDA – 1st Holly, 2nd Curtis, none opposed. Approved.
4. **REVIEW OF MINUTES**
 - a. APPROVAL OF OCTOBER 12, 2022 MEETING MINUTES – 1st Emily, 2nd Nora, none opposed. Approved.
5. **TREASURER’S REPORT** – End of October balance = \$51,466.86 with \$1,066.50 outstanding still from last school year. Email sent to follow up. Money has been coming in from the hot lunches and the “opt-out” fundraiser. As of the end of October the opt-out fundraiser had managed to raise \$210.00 and it has still been coming in. \$210.00 out of the \$500.00 ASCE School Council Grant was used for the course taken in October.
6. **EVENTS FOR THE YEAR**
 - a. JEES CLOTHING – New items were made available. Last day to order is tomorrow – November 17th for the online store.
 - b. HOT LUNCH – Danie Lawrence gave update on a few hiccups regarding Subway Hot Lunch orders and the steps taken to move forward. Next hot lunch day is set for Wednesday – November 23rd, 2022. Feedback on how class list for teacher’s during hot lunch days have been helpful.
 - c. CHRISTMAS CONCERT – Discussion of selling popcorn concluded that this year we will not be selling popcorn and will revisit again next year. 50/50 raffle plan to move forward as long as permit attained. Plan to auction front row seats for evening shows will move forward also. Details on this year’s Christmas Concert is as follows:
 - (1) It will be live in person.
 - (2) Tuesday - December 20th, 2022 for students with last names beginning with A-K.
 - (3) Wednesday - December 21st, 2022 for students with last names beginning with L-Z.
 - (4) 3 performances throughout the day. 9:30am for Early Learning families (this is the only time Early Learning children are performing). 1:30pm (best option for families, grandparents and such). 6:30pm for everyone else to come in and join.
 - (5) December 6th, 2022 is set up day.
 - (6) Choir members are there both evenings (December 20th and 21st).

Details on future in person events:

 - (1) Choir is performing at the Coaldale Mennonite Church on December 9th, 2022.
 - (2) Hurricane Games scheduled for February 10th, 2023. Tickets plan to come out in January.

ACTION: Holly McNair to set up 50/50 raffle for the Christmas Concert. (Estimated numbers are as follows to help with obtaining permit: 500 people. \$2 a ticket, 3 for \$5. 1500 tickets x 2 evenings = 3000 tickets.)

- d. NEW ITEMS – No updates yet regarding in person Scholastic Book Fair.

ACTION: Curtis working on it with Sue.

7. FUNDRAISING FOR THE YEAR

- a. DFS – DFS final profits from both online orders and paper orders are \$4,084,10.

Advice for future DFS fundraisers is:

(1) to not book deadline on a long weekend to avoid stress of needing to contact DFS for any questions and

(2) to obtain an updated class list with teacher's names on it.

- b. OPT-OUT LETTER – Feedback was good and have already had families participate. Some families though may be waiting for the "School Events" option on School Cash Online in order to receive tax receipts. Delay in setting this up is in the process of getting resolved.

ACTION: Nora to follow up on "School Events" option on School Cash Online and send out another Opt-Out Letter to families as a reminder.

- c. FUNDSRIPT – No update. This fundraiser will go towards the playground.

ACTION: Toni to set up Fundscript.

- d. COALDALE FOOD MARKET – No update. This fundraiser will go towards the playground.

ACTION: Toni to set up Coaldale Food Market Gift Cards.

- e. FUTURE FUNDRAISING – Discussion on fundraising ideas for this year and for the years to come are as follows:

(1) Cupcakes Sales for Valentine's Day

(2) Pizza 73 Pick-A-Day – If you buy pizza from them that day or use the school code, money will go towards JEES.

(3) Christmas Photos Fundraiser for next year

(4) Enamel pin collection that can be traded by staff or students

(5) Backpack accessory or keychain

(6) Picture Butte Mixer

ACTION: Nora to get more information on Picture Butte Mixer Fundraiser.

- 8. **INCLUSIVE PLAYGROUND UPDATE** – Grant application completed for the Coaldale Community Wellness Fund. JEES also applied for the same grant (for flexible seating). Discussion on if clarification is required regarding the difference with JEES and Friends of Jennie Emery and if in the future a job could be given to someone who will specifically apply for grants as to not miss deadlines. Business letters and levels of sponsorship ideas were discussed as well. Ideas were possibly putting up another signage, another plaque on the wall, bronze plaque on the wall beside each other.

ACTION: Cheryl to continue working on the business letters.

9. **LUNCH PROGRAM** – Advertisement for the cook position needs to be reassessed and more strategic, with no urgency.

ACTION: Curtis to continue working on the advertisement for the cook position.

10. **NEW BUSINESS** – None

11. **NEXT MEETING** – Wednesday – January 25th, 2023

12. **ADJOURNMENT** – 8:39 PM