

**Jennie Emery Elementary
School Council Meeting
Wednesday, February 15, 2023**

1. **CALL MEETING TO ORDER** – 7:03 PM
2. **WELCOME AND INTRODUCTIONS** – Nora Chomistek (Chairperson), Toni Klassen (Treasurer), Joisa Tillack (Secretary), Sharon Rutledge (Trustee), Debbie Laturnus (Trustee), Curtis Uyesugi (Principal), Megan Leusink (Vice Principal), Amy Kerr (Vice Principal), Nicole Kaminski (Teacher), Danie Lawrence, Holly McNair, Emily Dubnyk, Julie Overweg, Shanda Westerhoud
3. **REVIEW OF AGENDA**
 - a. ADDITIONS – None
 - b. APPROVAL OF AGENDA – 1st Toni, 2nd Danie, none opposed. Approved.
4. **REVIEW OF MINUTES**
 - a. APPROVAL OF JANUARY 25, 2023 MEETING MINUTES – 1st Toni, 2nd Curtis, none opposed. Approved.
5. **REPORTS**
 - a. TRUSTEE – See attached.
 - b. PRINCIPAL – Parent Teacher Interviews on February 9-10th was well attended and good feedback was received overall with the option of evening and morning.
 - c. CHAIRPERSON – None. Chairperson from Dorothy Dalglish Elementary in Picture Butte asked if our school has experienced any issues with the Palliser Inclement Weather Bus Policy.
6. **ASCE GRANT** – See attached examples of where funds can be used for and non-allowable expenses. A couple of suggestions included: Family Health / Fitness Night (with Coach Ryan, a nutritionist from Purple Carrot), ADHD Information Session, Cyber Safety Training, partnering up with Sunnyside, Family Movie Night.

ACTION: Nora to find out information regarding ADHD and Cyber Safety Training Speakers. Megan to find out information about Family Health / Fitness Night by contacting Coach Ryan and Purple Carrot Nutritionist.
7. **NEW BUSINESS** – None
8. **NEXT MEETING** – Thursday – March 9th, 2023 at 7pm
9. **ADJOURNMENT** – 7:36 PM

TRUSTEE REPORT:

JEES Parent Council Meeting

February 15, 2023

Board Highlights from February Meeting

Simon Sorensen, (Technology Services Supervisor), presented the **Technology Accountability Report**. The tech department is focused on utilizing technology to provide students and staff with tools to ensure high-quality learning. However, increasing equipment and service costs have created challenges. There are 6,377 Chrome devices in the schools for students, staff and EA's. By using only Chrome devices, it has created a uniform platform for all users making staff and students able to access and correct problems easily. All schools, as of Aug 2022, have Supernet 2.0 capabilities offering increased band width, all phones installed in Palliser owned buildings now connected by VoIP, ViewSonic Boards are being installed, PA systems being upgraded, and improved cyber security practices. Power School was retired in Aug 2022 with Edsembli and Edsby now up and running. Palliser is grateful for the dedication of the Technology Services Team.

The Board reviewed **Admin Procedure 549: Inclement Weather** and **Admin Procedure 555: Bus Transportation** and advised Administration to make an update. With the focus on safety, the temperature at which buses are able to operate, school bus service shall be suspended by the Superintendent, when an ambient temperature of -35 degrees or colder is reached. Previously the temperature consideration was -40 degrees but has proved to be an unrealistic temperature for the operation of the bus fleet. As always, Palliser trusts parents to make the best decision with respect to their child riding the bus during times of extreme weather.

For information to the Board, Administration provided clarification on the expectation of **field trips**, liability risks, and the Admin Procedures tied to them. Mr. Tom Hamer, Deputy Superintendent, would be glad to attend a Parent Council meeting to explain the expectations.

Next Board Meeting is Tuesday - March 14, 2023.

Report submitted by Trustee S. Rutledge

Transportation Breakdown:

Palliser owns a fleet of 81 buses and operates 56 routes transporting 1,800 students daily and traveling over 1.9 million kilometers annually.

57 buses are used daily for the 56 runs as one run in Coalhurst is a split run using a wheelchair bus as well as a regular bus.

2 older buses sit in Brant as their bus evacuation plan as well as any field trips they book.

4 buses sit in remote locations as spares in case of emergency or bus issues. (Milo, Arrowwood, Champion and Picture Butte)

2 buses are spare wheelchair buses in case one of the 3 routes utilizing them has issues or is being inspected.

4 to 6 buses are covering breakdowns and CVIP's on a daily basis.

2 buses are the white coach buses that we use for rentals and special trip bookings.

8 buses are spare buses that cover off-field trips and outside community work.

Report submitted by Debbie Laturnus

Jennie Emery Elementary
Friends of Jennie Emery Elementary Society Meeting
Wednesday, February 15, 2023

1. **CALL MEETING TO ORDER** – 7:36 PM

IN ATTENDANCE – Nora Chomistek (Chairperson), Toni Klassen (Treasurer), Joisa Tillack (Secretary), Curtis Uyesugi (Principal), Megan Leusink (Vice Principal), Amy Kerr (Vice Principal), Nicole Kaminski (Teacher), Danie Lawrence, Holly McNair, Emily Dubnyk, Julie Overweg, Shanda Westerhoud

2. **REVIEW OF AGENDA**

- a. ADDITIONS – Nora to add 6g. Gala.
- b. APPROVAL OF AGENDA – 1st Nicole, 2nd Holly, none opposed. Approved.

3. **REVIEW OF MINUTES**

- a. APPROVAL OF JANUARY 25, 2023 MEETING MINUTES – 1st Toni, 2nd Curtis, none opposed. Approved.

4. **INCLUSIVE PLAYGROUND UPDATE** – CO-OP grant is due on March 1st and we are asking for \$48,000 for equipment. Land Title was requested. JumpStart from Canadian Tire is due on March 10th. Rubber mats and installation cost is \$45,701. Kinettes event on March 14th at 7pm. And in addition, it was suggested that in exchange for volunteers, we request \$10,000 from Kinettes.

ACTION: Nora to change the letter to include \$1000 instead and to send out letters. Pricing out the permanent signage needs to be done. Nora to bring new cost for equipment to next meeting.

5. **TREASURER'S REPORT** – End of January balance = \$72,903.85. Activity for January mostly from hot lunch. Waiting on an invoice for hot lunch. One cheque finally cleared from a 2022 field trip.

a. **BUDGET REVIEW**

- i. **FIELD TRIPS, POSSIBLE INCREASE DUE TO INFLATION** – Previous FOJE balances were reviewed.

2017-2018: Field Trips went from \$15 per student to \$20 per student

2019-2020: Field Trip went from \$20 per student to \$25 per student

2020-2021: Field Trip went from \$25 per student to \$20 per student with an additional \$11.60 for Scientist in School for a total of \$31.60 per student

In conclusion, the current field trip cost per student will stay as is which is \$20 per student plus \$11.60 for Scientist in School for a total of \$31.60 per student.

Treasurer is also still waiting on more field trip requests.

- ii. **PLAYGROUND** – Discussion of what balance is currently in the account and what is available to be used. Current balance sheet and where money is allocated to passed around.

- iii. **MOTION TO ALLOCATE \$5000 TO INCLUSIVE PLAYGROUND** – 1st Nora, 2nd Emily, one opposed. Approved.

6. FUNDRAISING

- a. SCHOOL CASH LINK – Opt-out link now live!
- b. COALDALE FOOD MARKET FUNDRAISER – Already sent out to families. Due March 3rd.
- c. GROWING SMILES (MAY 10TH) – Orders to come in before Mother’s Day (May 14th).
- d. PIZZA 73 (PICK DATE) – March 31st will be the advertised day for anyone to order from Pizza 73. A certain amount from each order will go towards FOJE.

ACTION: Danie to set up and send to Megan to post.

- e. CUPCAKES – April 6th selected for Cupcake Sale. 2 parents per class to bake 2 dozen each. \$1 per cupcake.

ACTION: Megan to make raccoon coupon for cupcake sale to assist students. Toni to keep track of teachers by having teachers email her at: foje.treasurer@gmail.com.

- f. PIN / BUTTON – Tabled for next year.

ACTION: Julie to research pin costs and how much we could sell for each pin. Joisa to add this onto September 2023’s meeting agenda.

- g. GALA – Information regarding Picture Butte’s gala was provided. They raised \$40,000 at their gala. They charged \$50 per person and \$350 per table. Discussion concluded that this will be tabled for September 2023 where a committee will be appointed and to plan this fundraiser for May 2024 as some type of Spring Fling.

ACTION: Joisa to add this onto September 2023’s meeting agenda.

7. EVENTS FOR THE YEAR

- a. SCHOLASTIC BOOK FAIR (FEBRUARY 6-10) REPORT – \$3,500 was the target for the school. If we reached \$4,000, 60% of the money raised would be returned to the school. We raised \$10,500 which gives the school \$6,000 towards the Learning Commons. Next year will require more help and volunteers to help run it.
- b. JEES CLOTHING (AFTER READING WEEK) – Public Image Co will set up and will be live after reading week (February 27th week).
- c. NEW TEACHER APPRECIATION WEEK (MAY 8-12) FUNDING REQUEST –

Part time teachers to be included during the week long occasion which will require more volunteers. Previous years included a yogurt and fruit bar one day, baked goods from Coaldale Bakery, coffee from Tim Horton’s another day (total of 2 breakfast days) and gift card donations with a raffle for staff members. This year’s plan is to include the breakfast days similar to last year but no gift cards.

MOTION TO APPROVE \$500 BUDGET – 1st Danie, 2nd Nora, none opposed. Approved.

- d. FUN DAY UPDATE –

June 21 or June 22 are the only dates available. Word Doc was started to allow each committee member to add their ideas.

Committee created includes Toni, Cheryl, Joisa, Holly, Dani, Nora, Julie.

ACTION: Committee to have a plan for next meeting with ideas for stations and how the day will go.

- e. MOVIE NIGHT PROPOSAL – Friday May 12th to potentially have this movie night at the school gym.

ACTION: Joisa to research film licensing costs and bring to next meeting.

8. NEW BUSINESS

- a. LOGO – Friends of Jennie Emery Elementary Society, teal, raccoon.

ACTION: Everyone to design a logo and bring to next meeting.

- 9. **NEXT MEETING** – Thursday – March 9th, 2023 at 7pm

- 10. **ADJOURNMENT** – 8:55 PM