

**Jennie Emery Elementary
School Council Meeting
Tuesday – May 23, 2023**

1. **CALL MEETING TO ORDER** – 7:04 PM
2. **WELCOME AND INTRODUCTIONS** – Nora Chomistek (Chairperson), Cheryl Kutanzi (Co-Chairperson), Toni Klassen (Treasurer), Joisa Tillack (Secretary), Sharon Rutledge (Trustee), Curtis Uyesagi (Principal), Nicole Kaminski (Teacher), Jadene Robinson (Teacher), Danie Lawrence, Shanda Westerhoud, Julie Overweg, Emily Dubnyk, Holly McNair
3. **REVIEW OF AGENDA**
 - a. ADDITIONS – Council of Council Update to be added between number 5 and 6.
 - b. APPROVAL OF AGENDA – 1st Toni, 2nd Julie, none opposed. Approved.
4. **REVIEW OF MINUTES**
 - a. APPROVAL OF APRIL 19th, 2023 MEETING MINUTES – 1st Toni, 2nd Curtis, none opposed. Approved.
5. **REPORTS**
 - a. TRUSTEE – See attached.
 - b. PRINCIPAL – None.
 - c. CHAIRPERSON – None.
6. **COUNCIL OF COUNCIL UPDATE** – May 4th meeting included speakers with topics of technology. Ideas that have already been implemented by other schools of what they have done to increase parent involvement were provided. An example of a school that had an information booth on what parent council does and which future fundraisers parents can volunteer for. These events/fundraisers were already planned for the school year and the goal was to have parents volunteer which will encourage them to participate in Parent Council.

More discussion about grant funds and how it can be utilized. An example was provided where paint night was planned and held outside of the school.
7. **ASCE GRANT** – Purple Carrot did not contact us back. Sportsball said we can only have 12 kids which will not work. Toni contacted the Hub and they provided a list of topics that can be provided to parents at no cost.

ACTION: Toni to update us next meeting regarding honorarium information that she will be provided with.
8. **NEW BUSINESS** – None
9. **NEXT MEETING** – Tuesday – June 13th, 2023 at 7pm
10. **ADJOURNMENT** – 7:18 PM

TRUSTEE REPORT:

JEES Parent Council Meeting

May 23, 2023

Board Highlights from May 9, 2023

The **English Language Learners Annual Report** was presented. Palliser has 3,525 ELL students, an increase of 220 students from 2021-22. Most of the students are in the Calgary area, LGM and colony schools. There are 10.9 FTE teaching staff with 14,155 support staff hours allocated for support of students. We have started to implement “Sheltered Instruction” that integrates language and content instruction.

Students from **Milo Community School** presented highlights from their recent **Marine Biology Sailing Trip** to Vancouver. The 12 students and 3 parents sailed around the coast with opportunities to hike, swim, sail, as well as having close encounters with marine life. Students, staff and the Milo community worked together fundraising for 3 years to support this trip. The Board reviewed the **Assurance Framework**. The Division looks forward to sharing when the report is finalized and shared publicly on May 30.

The **Naming Committee for the New Coaldale School** is comprised of 2 Coaldale trustees, principals, P/C chairs and a representative from Coaldale Town Council. The committee will meet on May 30 to review submitted names and make recommendations. Palliser School Division will announce the name of the new school in the fall of 2023.

Report submitted by Trustee S. Rutledge

Jennie Emery Elementary
Friends of Jennie Emery Elementary Society Meeting
Tuesday – May 23, 2023

1. CALL MEETING TO ORDER – 7:19 PM

IN ATTENDANCE – Nora Chomistek (Chairperson), Cheryl Kutanzi (Co-Chairperson), Toni Klassen (Treasurer), Joisa Tillack (Secretary), Curtis Uyesagi (Principal), Megan Leusink (Vice Principal), Nicole Kaminski (Teacher), Jadene Robinson (Teacher), Danie Lawrence, Shanda Westerhoud, Julie Overweg, Emily Dubnyk, Holly McNair

2. REVIEW OF AGENDA

- a. ADDITIONS – Move number 8 to 4.
- b. APPROVAL OF AGENDA – 1st Toni, 2nd Julie, none opposed. Approved.

3. REVIEW OF MINUTES

- a. APPROVAL OF APRIL 19th, 2023 MEETING MINUTES – 1st Toni, 2nd Curtis, none opposed. Approved.

4. FUTURE OF FRIENDS OF JENNIE EMERY ELEMENTARY SOCIETY – Open discussion about what Friends of Jennie Emery Elementary Society will look like for the next school year and what positions will require filling with terms ending for some of the board members. These positions include: Chairperson, Co-Chairperson, Treasurer, and Fundraiser Coordinator.

Further discussion will be required for next meeting with regards to goals and what these positions will entail. It is important that we continue as a society to support our children, parents and educators in fostering their relationships. However, time and effort are not corresponding as well as we would like and responses to fundraisers have not been valuable. Procedure of how fundraisers are organized will need to be reassessed and changes may be required with more parent involvement and delegation.

SchoolCash issues will be further discussed and reassessed to see if current procedure will be continued for the upcoming school year. The money being received requires a decrease of steps and individual approvals and user fees need to be removed somehow. Overall, process for taking payment needs to be cleaned up.

Suggestion that Friends of Jennie Emery Elementary Society needs more recognition and to be advertised by the school. Additional support from school staff was also suggested.

ACTION: Curtis to find out more information and provide this at next meeting. Megan to help plan for the upcoming school year in August.

5. INCLUSIVE PLAYGROUND UPDATE – New quote acquired with an amount of \$165,669.09. New donations for the playground include: \$15,000 from the Coaldale Fun Run, \$10,000 from the Community Foundation of Southwestern Alberta and \$1,500 from TELUS.

6. TREASURER'S REPORT – End of April balance = \$81,425.89. \$73,635.74 of that balance is spoken for field trips and playground. \$7,790.15 is the remaining balance available. Coaldale Pharmasave donated \$250 towards the playground. Hot Lunch refunds resulted in generous families deciding to donate their refund towards the playground instead. Total amount received is \$370.

Toni has sent an email out to teachers with pending requests based on invoices received. Field trip requests deadline is end of May.

7. FUNDRAISING

- a. SCHOOL CASH LINK – Opt-out link is still live and ongoing.
- b. GROWING SMILES (MAY 10TH) – \$1,237.49 was the total amount received from this fundraiser, possibly \$4 less. Not recommended for next year due to many issues with the company.

8. EVENTS FOR THE YEAR

- a. TEACHER APPRECIATION WEEK (MAY 8-12) – \$461.32 was the total spent out of the \$500 budget. Yogurt and fruit was a favourite. Overall good feedback with comments about the amazing loaves and good assortment during the week. For future planning, more snacks would be beneficial.
- b. FUN DAY (JUNE 21ST) – Previous committee meeting resulted in decision to cancel the planning of Fun Day. Various activities that were previously selected were already booked by the school during Fun Week which caused the planning phase for the committee to be more than challenging. Overall feelings of burdensome were felt and resulted in the suggestion to make Fun Day earlier for the next school year and to forego Fun Day.

MOTION: To move forward with Fun Day. 9 out of 12, 3 opposed, approved.

New committee includes Toni, Cheryl, Joisa, Megan with a few others that could help outside of the day of the event.

ACTION: Toni will provide new committee with information coordinated with Megan's plans.

9. NEW BUSINESS

- a. FUNDRAISER IDEA – John Koot works for a fertilizing company and asked if we would be interested in discounted fertilizers to be sold as a fundraiser.

A second fundraiser idea was to sell Oliver's Labels as a fundraiser which would give a return of 20% from the total amount raised.

MOTION: To add one more fundraiser for the end of this school year with Nora and Shanda to arrange all with Oliver's Labels. None opposed, approved.

ACTION: Joisa to add Fertilizer fundraiser idea to minutes for next year.

10. **NEXT MEETING** – Tuesday – June 13th, 2023 at 7pm

11. **ADJOURNMENT** – 8:53 PM