

Jennie Emery Elementary
School Council Annual General Meeting
Monday, September 12, 2022

1. CALL MEETING TO ORDER – 7:26 PM
2. WELCOME AND INTRODUCTIONS - Nora Chomistek (Chairperson), Toni Klassen (Secretary / Treasurer), Curtis Uyesugi (Principal), Amy Kerr (Vice Principal), Megan Leusink (Vice Principal), Holly McNair, Nikki Goetz, Joisa Tillack, Danie Lawrence, Julie Overweg, Greg Tillack, Cheryl Kutanzi
3. REVIEW OF AGENDA
 - a. APPROVAL OF AGENDA – 1st Toni, 2nd Greg, none opposed. Carried
4. REVIEW OF MINUTES
 - a. APPROVAL OF MINUTES – 1st Curtis, 2nd Nora, none opposed. Carried
5. REPORTS
 - a. CHAIRPERSON – Attached
 - b. PRINCIPAL – We are in the process with central office at looking at how the lunch program will run. Currently we are coming up with a job description for this position. Once this has been sorted out I will be in contact with my old school which I started a lunch program for and is still currently running. In doing this I am hoping to tap into their recourses to get us started here. We are slowly getting back to “normal” here at JEES like assemblies and having everyone out for recess at the same time.
6. NOMINATIONS AND ELECTIONS:
 - a. VICE CHAIRPERSON
 - i. Nominee: Cheryl Kutanzi – None opposed. Carried
 - b. SECRETARY
 - i. Nominee: Joisa Tillack – None Opposed. Carried
7. ASCE GRANT COURSE – SCHOOL COUNCIL PURPOSE WORKSHOP – A date and time will be set by those on the board and the Principal. Once this date has been decided the information will be sent to the parents of JEES.
8. BY-LAW REVIEW – The changes to the Council By-Laws were all cosmetic. 1st Nora, 2nd Cheryl, none opposed. Carried.
9. NEXT MEETING: September 13, 2022 @ 7:00 PM
10. ADJOURNMENT – 7:25 PM

Chairperson Report

This past year has been a learning curve for us, as we had a completely new set of Board members. On top of that, it was the first year after Covid that restrictions were lifted and activities could resume. So we learned a lot and hopefully we can do even better this year. One thing I would like to see this year is increased Parental involvement.

Last year, we set a budget of \$20 per student as done in previous years with the Grade 4's receiving \$25/student., but we added an additional budget of Scientists in the School (\$220 value per class). This additional funding received mixed reviews from the teachers so I don't recommend doing it again this year. For the first time since I've been involved with the School Council, we also gave some well-deserved funding to the Early Learning Program. I would personally like to see that we continue to include them in our budget as students in the Early Learning Program help us fundraise and the students are members of our School community.

Besides field trips, we also did a week-long Teacher appreciation celebration and contributed to Fun Day. We also purchased a Popcorn machine for the school and purchased popcorn so all classes could have a popcorn and movie day.

We raised most of our money through the DFS fall/winter fundraiser, but it appears that revenues are decreasing slightly every year. We tried out the spring Plant fundraiser using Growing Smiles, but it wasn't super successful. Perhaps that was partially because St. Joe's and many other sporting clubs were also doing it at the same time. Although it wasn't super successful, I would like to try it again this year. But perhaps, we should look into ways of expanding our fundraising this year.

Last year we also talked about 2 large projects that are currently pending. One is an accessible addition to the current playground. We just have to raise the money, no biggie. The other is replacing the monthly hot lunches with a Lunch program that would make hot lunches available Mon-Thurs every week.

Thank you to the outgoing Board members and all the Parent Volunteers that made last year successful.

Nora
Chairperson

Friends of Jennie Emery Elementary Society
Annual General Meeting
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3. MOTION TO ADOPT SCHOOL COUNCIL BOARD INTO FRIENDS OF JENNIE EMERY SOCIETY – 1st Nora, 2nd Toni, none opposed. Carried.
4. NOMINATIONS AND ELECTIONS:
 - a. DIRECTOR(S)-FUNDRAISING COORDINATOR(S)
 - i. Nominee: Nikki Goetz, none opposed. Carried
5. TREASURER'S REPORT – See attached
6. FINANCIAL AUDIT
 - a. TWO PARENT VOLUNTEERS – Nominees: Glenda + Holly, none opposed. Carried
7. BY-LAW REVIEW – As a Society we need to submit our by-laws to Edmonton and filed. Nora send them in last year with all the changes and it was sent back rejected. The three changes that needed to be made were;
 - i. The word “Society” was missing from the header.
 - ii. Expulsion of a member needs to be added. This will state that X member will receive notice of expulsion and to be re-instated one must apply to return in the following school year by written notice 21 days prior to the meeting.
 - iii. The definition of “Special Resolution” needed to match the wording approved. Nora has changed the definition to be word-for-word what the registry has approved.Motion to approve these changes, 1st Nora, 2nd Curtis, none opposed. Carried.
8. NEXT MEETING – September 13, 2023 @ 7:00 PM
9. ADJOURNMENT – 7:45 PM

2021 / 2022 Year End	
Income	TOTAL
DFS Fundraiser	\$7,083.68
Spring Fundraiser	\$1,285.02
Donations	\$119.00
Hot Lunch	\$7,307.41
Other	\$4,500.00
Total Income	\$20,295.11
Expenses	
Hot Lunch	\$6,304.73
Field Trips	\$7,583.77
Scientist in School	\$3,542.72
Budgeted Expenses	\$4,632.77
One Book One School	\$5,569.87
Other Expenses (Please Specify)	\$168.60
Outstanding Cheques Prev Year	\$456.25
Bank Fees	\$0.00
Total Expenses	\$28,258.71
Net Income (Loss)	-\$7,963.60
Outstanding Cheques	\$1,804.70
Budgeted But Not Used:	
Gym Padding	\$5,000.00
Lunch Program	\$7,000.00

** Curtis informed us that the gym padding was installed. Not sure how much or if the Society will be charged for part of this. **

	Budget	Spent	Over / Under
Field Trips	\$9,245.00	\$8,750.64	\$494.36
Scientists in School	\$4,830.00	\$3,612.51	\$1,217.49
Hot Lunch	\$5,562.36	\$4,892.27	\$670.09
One Book, One School	\$4,500.00	\$5,569.87	<i>-\$1,069.87</i>
Sound Equipment	\$400.00	\$261.45	\$138.55
Teacher Appreciation	\$1,500.00	\$1,161.83	\$338.17
Pre-K Year End	\$500.00	\$65.62	\$434.38
Fun Day - Glitter Tattoos	\$100.00	\$59.46	\$40.54
Fun Day - Dunk Tank	\$300.00	\$0.00	\$300.00
	\$26,937.36	\$24,373.65	\$2,563.71
	Ending Bank Balance		\$46,114.34