



Palliser School Division

Palliser Centre

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September 2, 2025

Dear Parents/Guardians,

Palliser School Division is committed to providing a [safe and caring school environment](#) for all staff, students, stakeholders and visitors. We expect and encourage our students to conduct themselves in a manner that upholds the highest standards both in the classroom and when they are representatives of the Palliser School Division in the community. When a student behaves in a manner that goes against these expectations (see [Student Code of Conduct](#)) the Principal will follow the progressive discipline process as it is outlined in [Appendix A \(Safe School Action Plan\)](#).

When the behaviour of a student poses a threat or serious risk to the safety of others, the Comprehensive School Threat Assessment Guidelines (CSTAG) are used to help Principals take the steps needed to ensure the safety and well-being of our students, staff, stakeholders and visitors. This protocol helps us determine the level of risk present in the behaviours of the student, respond appropriately, and develop a response plan designed to facilitate safety as well as support the student(s) involved in the situation.

Typically the Principal will bring together the School Threat Assessment Team (STAT), and discuss the information, determine if there is a risk/threat, and develop a course of action. The STAT usually consists of the following school staff: the principal or vice principal, family school liaison counsellor and the division lead. Where necessary, a member of the city police or RCMP may also be included in the discussion. For more serious matters, the Superintendent and/or other members of other community agencies may also be involved (i.e., mental health or Children's Services). The STAT will do its best work to notify parents/guardians at the time the threat or risk is reported, however, Palliser's commitment to student safety may dictate that the process moves forward before this is possible.

This letter is being sent in accordance with Administrative Procedure 317: Threat Assessment Protocol which not only outlines the process a Principal would follow when information about risk, or a threat is received but also that all parents/guardians will be provided with 'fair notice' that any information involving risk or threats to student safety will be taken seriously. If you wish to review this information please follow this link [Administrative Procedure 317: Threat Assessment Protocol](#).

If you have any questions or concerns regarding Palliser School Division's use of the CSTAG protocol, please contact Erika Publow, Clinical Team Lead. We appreciate your support in working together to provide a safe and caring environment for all students, staff, and stakeholders.

Sincerely,

Jackie Kark
Associate Superintendent, Learning Services