

**Jennie Emery Elementary
School Council AGM
September 11 2025**

1. Call Meeting to Order - 7:02pm
2. Welcome and Introductions - Danie Lawrence, Toni Klassen, Tracy Ruiters, Shanda Westerhoud, Candace Langworthy, Kira Hiestra, Jill Devve, Addison Fields, Koreen Wilkinson, Holly McNair, Joisa Tillack, Rebecca Adamson, Kim Booker, Amy Kerr, Nicole Kaminski, Fallon Ritchie
3. Review of Agenda
 - a. Additions/Edits - Remove 5C, 7.b.ii
 - b. Approval - Toni, Kim B
4. Review of Minutes (previous year AGM)
 - a. Additions/Edits - None
 - b. Approval - Danie, Shanda
5. Reports (Last year and summer review)
 - a. Chairperson - Over the summer school council went over the policies and procedures which we will talk more about later in the meeting and will be posting them up on the website. We cleaned them up and made them more understandable. Last year was a great year for the school council with a lot of cleanup and changes.
 - b. Principal - Staggered entry went well. There are lots of activities coming up over the next month including: Terry Fox Fun, Cross Country for grade 3's and Orange Shirt Day. A question was asked as to why staggered starts are done the way they are as opposed to doing by last name. It was explained that doing it by last name can cause lopsided classroom sizes which is the main reason it is done by grade.
 - ~~c. Polliser Trustee~~
 - d. Friends of Jennie Emery
 - i. Treasurer - See Attached
 - ii. Fundraising
6. New Business
 - a. Review mandate and mission statement for the 25/26 school year - The mission of the Jennie Emery Elementary School Council is to be a partnership of students, parents, staff, and community striving to

educate, motivate, and challenge all students to attain their potential in a changing world.

b. Nominations and Elections

- i. Chairperson - OPEN, To remain open and tabled until the next meeting.
- ii. Vice chairperson - FILLED
- iii. Secretary - OPEN - To remain open and tabled until the next meeting.

7. Bylaw Review

a. New and updated Bylaws School Council along with logo

- i. Vote - All in favor, none opposed, approved.

ACTION: Toni to email Kristy to have Bylaws updated on the website.

- ii. Updated logo review - Updates include making the wording consistent, revised how to address issues with council and more.

b. Additions/Other:

- i. 2A Classroom - Looking for more information as to why the class consists of multiple teachers for one class. With the cutbacks on funds and the large number of KG students registered for this year the best way to support all students was to have a part-time teacher in 2A. The school was able to organize the year so the kids have Miss W. for the full day for most Fridays. It is recommended that parents send letters to the minister of finance and Danielle Smith.

8. Next Meeting: September 10th 2026 @ 7:00pm

9. Adjournment: 7:47pm

Event and Activity Budgets

Overall, spending came in well under budget:

- Field Trips – \$1,602 under budget
- Curriculum Enhancement Activity Fund – \$966 under budget
- Farewell/Grad/ELP Year-End – \$177 under budget
- Teacher Appreciation Week – budget increased this year from \$500 to \$1,000 and finished just \$2.15 under
- Fun Day – budgeted at \$2,800 (including ice cream from Swirls) and came in \$1,005 under
- VIP Hot Lunch (new this year) – budgeted at \$1,200; held two lunches but one was covered by the school, resulting in \$649 under budget

At the start of the year, \$162,960 in unspent playground construction funds remained. As additional funds became available, we were able to purchase a much-needed garbage can for the front of the school as well as additional benches circling the tree in the new playground area. In total, \$159,662 was spent during the year, leaving a balance of \$3,297. A motion was passed to return these unspent funds to the FOJE account, as FOJE had originally contributed \$5,000 to the playground fundraising campaign.

Fundraising Results

Fundraising was very successful, generating \$31,172 in revenue and a net profit of \$13,506.

- The Beef Fundraiser was the largest contributor, with \$5,441 in profit.
- 50/50 Raffles brought in \$2,366 in profit.
- Hot Lunch added \$2,292 in profit.
- Other meaningful contributions included: two Cupcake Sales (\$1,059), three Bingos (\$1,500), and the Christmas Concert auction & popcorn sales (\$752).
- Opt-Out Donations provided \$96 with no expenses.

Community & School Support

This year we supported several initiatives:

- Donated \$300 to the Bike Rodeo, helping purchase helmets for students without road-safe ones.
- Covered 50% of the cost for Good Movement, which came to the school in June.
- Contributed \$1,500 to One Book One School.

Financial Summary

For the year, we generated \$37,029 in income and had \$122,253 in expenses, resulting in a net loss of \$85,224.

- Ending bank balance: \$46,500.06
- Allocated funds: \$5,974.49 (removal of playground funds giving a balance of \$2,677.49)
- Unallocated funds available for the upcoming year: \$43,822.57